

Microsoft Technology and Sustainability Grants - Laramie County - 2025

Wyoming Community Foundation

Project Information

This application is for the Microsoft Technology and Sustainability Grant Program for Laramie County.

Deadline to submit your application: 11:59 pm MT, June 16th, 2025.

If you need assistance, please contact program staff at 307-721-8300 or allison@wycf.org

If you intended to apply to a different grant program, please return to the "apply" page to view other available opportunities.

Microsoft Grant Program Funding Priorities*

- Technology (Hardware, Software, Skill Building)
- Outdoor Environmental Sustainability (ecosystem projects, greenspace, etc.)
- Other Capacity Building Equipment will be considered but is a lower priority for funding.

Choices

I have read and understand the funding priorities.

Question #1. Project name*

Character Limit: 100

Question #2. Request amount?*

This program will consider requests up to \$25,000. If your request is higher, please contact Programs staff at (307)721-8300.

Character Limit: 20

Microsoft Funding Priorities*

Please choose all categories that apply to your request.

Choices

Technology

Environmental Sustainability

Other (as a reminder, contact Program Staff if you select this option.)

Is this project taking place in Laramie County, Wyoming?*

Please note that this grant program is restricted to projects in Laramie County.

Choices

- Yes
- No

Question #3. Summary*

Please provide a brief summary or abstract of your proposal.

(expected length: 1-3 sentences)

Character Limit: 250

Project Description*

How would this funding be used? How will this support your programs and organization?

Character Limit: 5000

Project Results*

What goals and/or benefits to the community do you hope to achieve? Please include any metrics which will be used to measure progress. Be specific.

Character Limit: 3000

Will the organization collaborate with other partners in the community on this project?*

Choices

- Yes
- No

If so, please expand on your partnerships and how each will contribute to the project.

Character Limit: 3000

Laramie County

How many people in this county are expected to be **directly** impacted by the project or as a result of receiving a grant?

Laramie County

Character Limit: 7

Organization Information

The following information about your organization can be imported directly from GuideStar.org (GS). To import from Guidestar, please hover your mouse over the star symbol of each section. Information can be edited after import. If you do not have a GS profile, you may manually input this information. WYCF uses GS as part of our due diligence process to confirm your nonprofit status. We recommend updating your GS profile annually.

10. EIN*

Character Limit: 250

11. Mission statement*

Character Limit: 500

12. Website URL*

Please include the link to your organization's website and/or facebook page below.

Character Limit: 5000

13. Are you using a fiscal sponsor?*

If yes, you will be asked to provide the contact's email address and they will be asked to confirm. An organization using a fiscal sponsor is operating under the EIN of another non-profit organization.

If you are using a fiscal sponsor, please upload the financials of that organization below. This includes an operating budget, income statement, and balance sheet. If available, please separately upload financials for the sponsored organization.

We understand that this may be confusing and we encourage organizations using a fiscal sponsor to contact WYCF staff to discuss and clarify any questions at 307-721-8300.

Choices

Yes

No

14. Number of full-time staff*

This is one way to help WYCF understand the capacity of your organization. You are not required to have staff. If a board member or volunteer is submitting this application then list 0.

Character Limit: 100

15. Number of part-time staff

Character Limit: 100

15. Board member list*

Please upload a current list of your board members and include their place of employment (if applicable).

File Size Limit: 1 MB

16. Board member contributions*

Having a board that is financially supportive of your organization demonstrates belief in the mission. Do each of your board members make a financial contribution **of any size** to your organization on an annual basis?

Choices

Yes

No

We do not have a board

Board Member Contributions

17. Please elaborate on board member contributions*

If you answered 'No' to the previous question, please share your organizational expectations about board giving. This information will provide important context to WYCF's board when considering your application.

Character Limit: 5000

Financial Information

Please do not upload your Form 990 and do not upload duplicate financial documents. Please note that the only accepted formats for documents are Word, PDF, and Excel spreadsheets.

If you have any questions regarding acceptable documents, please contact Program Staff at 307-721-8300.

20. Fiscal year start date*

Example: if your organization's fiscal year runs from July to June, please list 'July 1'.

Character Limit: 250

21. Fiscal year end date*

Character Limit: 250

22. Project budget sheet*

Please upload your project budget sheet. Please utilize additional space below to upload any quotes or invoices if applicable.

WYCF offers a project budget template via the following link under Project Budget Narrative.

File Size Limit: 3 MB

26. Budget Narrative

Please provide a breakdown of the initiative and related expenses this grant will help to fund. Refer to the instructions on our website if unsure.

Character Limit: 5000

The organization budget, income statement, and balance sheet attachments should reflect an entire, complete fiscal year.

For example, if your fiscal year ends December 31st, please upload an Income Statement reflecting January-December.

23. Organization budget*

Please upload the most current board approved annual operating budget.

Municipality/school district, please upload a statement indicating that you are a municipality/school district as we do not want the budget that large.

File Size Limit: 5 MB

24. Income statement*

Please upload a copy of your most recent fiscal-year end income statement. This document may also be called a profit and loss (P&L) statement or a statement of financial activities.

Municipality/school district, please upload a statement indicating that you are municipality/school district as we do not want a budget that large.

We require a full year of financial documentation.

File Size Limit: 5 MB

25. Balance sheet*

Please provide a copy of your most recent balance sheet.

Municipality/school district, please upload a statement indicating that you are municipality/school district.

File Size Limit: 5 MB

27. Please confirm that the financial statements uploaded reflect a full, completed fiscal year.*

If your organization is a school district/municipality or if your organization's 501(c)3 status was granted less than a year ago, select 'no'. Again, If your fiscal year ends June 30th, we need

statements reflecting the most recently completed fiscal year rather than the most recent 11 months.

Choices

Yes

No

Fiscal Sponsorship

Third Party Email*

If you are using a fiscal sponsor, please enter the email address of their CEO/Executive Director.

This question will have you write a brief email to the recipient. The purpose is so you can inform them in your own words that you are listing them as the fiscal sponsor and that they will need to confirm with us. This person will receive two emails: the one you wrote and another containing the link to the confirmation form.

Character Limit: 254

Additional Information

30. Additional information

You are welcome to provide additional information that might strengthen your request, but was not covered by the application; or upload any specific materials that WYCF staff or board may have requested from you in past requests.

Character Limit: 2000 | File Size Limit: 2 MB

30a. Additional Document Upload Space (optional)

If you have any complications uploading documents, please email allison@wycf.org with your documents. Acceptable formats include Word, PDF, and Excel.

File Size Limit: 2 MB

You have reached the end of the application.

Please know that you will not be able to make any edits after clicking "Submit". It is recommended that applicants double check their application for mistakes before submitting.

Additionally, you will be notified regardless of whether your request is approved or denied.

Notifications will be sent to all applicants within three months of the deadline. The notification and other grant-related emails will come from "administrator@grantinterface.com". Please add

this address to your contacts so you do not miss any important information. You will not be sent any advertisements, spam, or other irrelevant emails from this address.

How are we doing?

We are always striving to improve our processes. [Please let us know how we're doing by filling out this short, anonymous survey.](#)

Thank you!